



San Bernardino County Recorder
Larry Walker, Auditor/Controller-Recorder
 222 W. Hospitality Lane, 1st Floor, San Bernardino CA 92415-0022
 Public Counter Hours 8 a.m. to 4:30 p.m., Monday-Friday. (909) 387-8322
www.sbcounty.gov/acr

FEE SCHEDULE
Effective July 1, 2007

Document Recording (909) 387-8306

Regular Recording Fees

	<u>Code</u>	<u>Fee</u>
First page of a Grant or Quitclaim Deed (8 ½ x 11)	GC27361, GC27397	\$ 8.00
First page of a document other than a Grant or Quitclaim Deed (8 ½ x 11)	GC27361, GC27388, GC27397	\$ 10.00
Each additional page	GC27361	\$ 3.00
Non-conforming page size (other than 8 ½ x 11), each page of the entire document	GC27361a, GC27361.5	\$ 3.00
Penalty print (per page)	GC27361a	\$ 1.00
Release of lien by a local government entity (excludes Federal)	GC27361.3, GC27361.4, GC27388	\$ 12.00

Document Requiring Additional Indexing

Each additional reference indexed	GC27361.2	\$ 1.00
Each additional name indexed (Each group of 10 names after 1 st .)	GC27361.8	\$ 1.00
Each additional title	GC27361, GC27388	\$ 10.00

Miscellaneous Fees

Documentary transfer tax per \$500.00	R&T11911	\$ 0.55
Survey Monument Preservation Fund Fee	GC27584, GC27585	\$ 10.00
Notification of Involuntary Lien (per debtor)	GC27387	\$ 3.00
Documents recorded without a Preliminary Change of Ownership Report	R&T 480.3	\$ 20.00
Preliminary 20-day filing and notice	GC27361.9, Cnty 16.023A	\$ 22.00
Non-recorded document	GC27380	\$ 6.00
16 mm film (per roll)	Cnty 16.023A	\$ 30.00
Diazo Fiche (per sheet)	Cnty 16.023A	\$ 1.00
On-line image file (per image)	Cnty 16.023A	\$.03
On-line index file (per document title)	Cnty 16.023A	\$.05
Certification of electronic recording submitter (per submitter)	Cnty 16.023A	\$ 10.00

Copies

Photocopies 8 1/2" X 11" (1 st page per document)	GC27366, Cnty 16.023A	\$ 2.00
Photocopies 8 ½" X 11" (ea. subsequent page after 1 st)	GC27366, Cnty 16.023A	\$ 1.25
Certificate under seal (per document)	GC27364, Cnty 16.023A	\$ 3.25
Conformed copies	GC54985, Cnty 16.023A	\$ 1.00
Fax Copies (per page)	GC27366, Cnty 16.023A	\$ 2.00
Certificate of Record (per name)	GC26852, Cnty 16.023A	\$ 15.00
Map, 8 ½" X 11" Bond (per page)	GC27366, Cnty 16.023A	\$ 2.00
Map, 18" X 24" Bond (per page)	GC27366, Cnty 16.023A	\$ 2.90
Map, 18" X 24" Vellum (per page)	GC27366, Cnty 16.023A	\$ 3.45
Map, 18" X 24" Mylar (per page)	GC27366, Cnty 16.023A	\$ 14.60
Map, 24" X 36" Bond (per page)	GC27366, Cnty 16.023A	\$ 3.30
Map, 24" X 36" Vellum (per page)	GC27366, Cnty 16.023A	\$ 9.00
Map, 24" X 36" Mylar (per page)	GC27366, Cnty 16.023A	\$ 18.00
Pull/re-file map (per map)	Cnty 16.023A	\$ 30.00
Pull/re-file microfilm (per cartridge/sheet)	Cnty 16.023A	\$ 30.00

Map Recording

GIMS Tract	Cnty 3602 Sec.16.0228A	\$	317.00
GIMS Parcel	Cnty 3602 Sec.16.0228A	\$	173.00
Map recording fee (1 st page)	GC27372, GC27361.4b GC27361.4c	\$	9.00
Map recording fee (ea. subsequent page after 1 st)	GC27372	\$	2.00

Accounting

New account setup (Includes 5 different charge codes)	GC54985a	\$	100.00
Account fee (per change)	GC54985a	\$	10.00
Refunds without recorder fault	GC54985a	\$	25.00

Vital Records (909) 387-8314**Certificates**

	<u>Code</u>	<u>Fee</u>
Birth Certificate/Search	H&S103625, H&S103525.5 W&I18966, H&S100430,	\$ 17.00
Birth Certificate/Search (Government Agencies)	H&S103625, H&S100430, H&S103525.5	\$ 10.00
Death Certificate/Search	H&S103625, H&S100430, H&S103525.5, Penal 14251	\$ 12.00
Death Certificate/Search (Government Agencies)	H&S103625, H&S100430, H&S 103525.5, Penal 14251	\$ 12.00
Marriage Certificate/Search	H&S103625, FC1852, AB233, H&S100430,	\$ 13.00
Marriage Certificate/Search (Government Agencies)	H&S103625, H&S100430	\$ 9.00
Confidential Marriage Certificate/Search	H&S103625, FC1852, H&S100430	\$ 13.00
Keepsake Marriage or Birth Souvenir Certificate	Cnty 16.023A	\$ 10.00
Document Folder	Cnty 16.023A	\$ 1.00
Service fee for mail, phone, internet & fax requests	Cnty 16023A	\$ 4.00

Marriages (909) 387-8334

Issuing license and certificate of marriage	GC26840, H&S100435, GC26840.3, W&I18305, GC26840.7, Cnty 16.023A, GC54985	\$ 73.00
Issuing license and certificate of confidential marriage	GC26840, H&S100435, GC26840.3, W&I18305, GC26840.8, Cnty 16.023A, GC54985	\$ 75.00
Marriage ceremony	GC26861, GC54985 Cnty 16.023A	\$ 40.00
Renewal of Marriage Vows	GC26861, GC54985 Cnty 16.023A	\$ 40.00
Ceremony DVD	Cnty 16.023A	\$ 10.00
Issuing duplicate/replacement marriage license	FC510, FC360, 16.023A	\$ 25.00
Affidavit to amend marriage license (one year or more after the date of event)	H&S103700, H&S100430, GC27365, H&S103625c, FC1852, GC68085 H&S103640, H&S103625 e	\$ 20.00
Approval of notary public to issue confidential marriages	FC536	\$ 175.00
Deputy Commissioner for One Day program	GC54985a, Cnty 16.023A	\$ 75.00
Affidavit of Registry	FC360	\$ 5.00

Miscellaneous

Picture	Cnty 16.023A	\$ 5.00
Bubbles	Cnty 16.023A	\$.50
Disposable Flash Camera	Cnty 16.023A	\$ 5.00
Souvenir Pen	Cnty 16.023A	\$ 5.00

County Clerk (909) 386-8970

Fictitious Business Name Filings

Filing Fictitious Business Name statement (includes 1 partner)	B&P17929a, Cnty 16.023A	\$	35.00
Each additional name (ind., business or ptrn.) per stmt	B&P17929a, Cnty 16.023A	\$	7.00
Notice to Renew FBN	Cnty 16.023A	\$	5.00
Abandonment of Fictitious Business Name	B&P17929c, Cnty 16.023A	\$	35.00
Statement of Withdrawal from Partnership operating under FBN	B&P17929c, Cnty 16.023A	\$	35.00
Clerk Search	GC26854	\$	5.00

Miscellaneous Filings/Fees

Filing without provision	GC26850	\$	7.00
I.D. cards for Process Server, Prof. Photocopier, Legal Document Assist. or Unlawful Detainer Assist. (each)	B&P6404, 22352, 22453	\$	10.00
Legal Document Assistant Registration	B&P6404	\$	175.00
Legal Document Assistant (file, cancel, withdraw or revoke bond)	B&P6405	\$	10.00
Notary public filing	GC26850, GC26855 GC26855.3, GC54985a,	\$	35.00
Notary public (file, cancel, withdraw or revoke bond)	GC26849.1	\$	10.00
Process Server Registration	B&P22352	\$	100.00
Process Server (file, cancel, withdraw or revoke bond)	B&P22353	\$	10.00
Professional Photocopier Registration	B&P22453	\$	175.00
Professional Photocopier Registration (if already registered as a Process Server)	B&P22453.1	\$	100.00
Professional Photocopier (file, cancel, withdraw or revoke bond)	B&P22455	\$	10.00
Unlawful Detainer Assistant Registration	B&P6404	\$	175.00
Unlawful Detainer (file, cancel, withdraw or revoke bond)	B&P6405	\$	10.00

Sureties

Power of Attorney (file, cancel, withdraw or revocation)	GC26855.1, Cnty 16.023A	\$	10.00
For each additional name	GC26855.1, Cnty 16.023A	\$	10.00
Filing a financial statement for an admitted Surety Insurer	GC26855.2, Cnty 16.023A	\$	7.00
Certificate re: authority by Insurance Commissioner	GC26855.3, Cnty 16.023A	\$	10.00

Copies

Clerk copies (1 st page per document)	GC26831, Cnty 16.023A	\$	2.00
Clerk copies (ea. subsequent page after 1 st)	GC26831, Cnty 16.023A	\$	1.25
Certification under seal (per document)	GC26833, Cnty 16.023A	\$	3.25
Filings Index (per page)	GC26831, Cnty 16.023A	\$	2.00
Fax Copies (per page)	GC27366, Cnty 16.023A	\$	2.00
Certificate of Record (per name)	GC26852, Cnty 16.023A	\$	15.00

Certificates

Certificate to the Official Capacity of any Public Official	GC26852, Cnty 16.023A	\$	10.00
Certify notary signature	GC26852, GC54985a	\$	10.00
Oaths and acknowledgements	GC26855, GC54985a	\$	10.00
Certificate of appointment of Humane Officer	Corp 14502 e	\$	5.00
Non-English Translation Certification	GC27293	\$	1.50

RECORDS RESEARCH (909) 386-8947

Copies

Certificate under seal (per document)	GC27364, Cnty 16.023A	\$	3.25
Clerk copies (1 st page per document)	GC27366, Cnty 16.023A	\$	2.00
Clerk copies (ea. subsequent page after 1 st)	GC27366, Cnty 16.023A	\$	1.25
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Computer copy of Index	GC27366, Cnty 16.023A	\$	2.00

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Pull/re-file maps (per map)	Cnty 16.023A	\$ 30.00
Pull/re-file map microfilm (per map)	Cnty 16.023A	\$ 30.00

ARCHIVES (909) 890-1713

1808 Commercenter West, Ste. D, San Bernardino

Hours of Operation: Monday – Friday, 9:00 am – 11:30 am, 1:00 pm – 3:00 pm

Archives Copies

Photocopies from secondary and microfilm sources	Cnty 16.023A	\$0.25/page
Photocopies from county documents	Cnty 16.023A	\$1.00/page
Photocopies on acid-free paper	Cnty 16.023A	additional \$0.25/page
Commercial use fee for publication of photographic or graphic materials	Cnty 16.023A	\$25.00/item
Research (per hour)	Cnty 16.023A	\$ 40.00

Recorder Copies

Photocopies 8 1/2" X 11" (1 st page per document)	GC27366, Cnty 16.023A	\$ 2.00
Photocopies 8 ½" X 11" (ea. subsequent page after 1 st)	GC27366, Cnty 16.023A	\$ 1.25
Maps (per page)	GC27366, Cnty 16.023A	\$ 3.45